



Twin Falls Reformed Church Kids' Zone After School Program

1631 Grandview Dr. N., Twin Falls, ID 83301

Office 208-733-6128 / Fax 208-733-7405

Website: www.tfrc.org

Email: tiffanyeden@tfrc.org

Tiffany Eden, Preschool & Child Care Director

PART-TIME TEACHER/TEACHER ASSISTANT APPLICATION

We appreciate your interest for employment at TFRC Kids' Zone Preschool & Child Care. Our mission, as a ministry of Twin Falls Reformed Church, is to provide a nurturing environment that sparks the love for God, learning, and healthy relationships using imagination, constructive play, and educational Christian curriculum.

Our Goals Are:

- To teach Christian morals and values
- To integrate a high quality curriculum program that will develop healthy children to succeed in school
- To prepare children for a progression of skills and knowledge in physical, language, and cognitive development with a balance between teacher directed and child initiated activities
- To create a community where children learn to relate to others, to value friendships, and to respect all people
- To help children learn to develop self-discipline and independence and to deal with his or her emotions in an appropriate manner

Qualifications

A teacher/teacher assistant of TFRC Kids' Zone After School Program must have a sense of call and a passion for ministry with young children and their families and is grounded in an understanding and commitment to the Christian Faith. Commitment to the teaching position comes from an understanding of God's love for us and God's desire for us to make the Good News of Jesus Christ come alive in tangible ways for each family. A willingness to grow in faith in this position as the ministries of TFRC evolve is a requirement.

This person should have significant experience in early childhood ministry and possess good communication skills with both young children and adults. Excellence in student/teacher relationships, communication, and working with other early childhood staff and students is desired for the purpose of developing a passion for this early childhood ministry. The teacher/teacher assistant must be able to work well with all staff, volunteers, and families.

The teacher/teacher assistant will work cooperatively and receive support from the Center Supervisor of TFRC Kids' Zone Preschool & Child Care who will uphold you in prayer. Furthermore the Center Supervisor will strive to assist you in reaching your full potential as you grow in faith and contribute to TFRC's goals for outreach and young family ministry. The pastors and ministry directors pledge their support and will work cooperatively with you. Opportunity for review and goal setting will take place on an annual basis with the Director and Center Supervisor.

This person should be a team player and be able to work well with center supervisor, staff, volunteers, parents, and children. The teacher must be flexible with changing of daily routines. Have a minimum of at least 1-2 yrs. of experience with elementary aged kids. Be able to multitask, in a fast-paced environment. Be trained in pediatric infant and child CPR, and first aid. You must be able to pass background check.

Hours

The Child Care will operate Monday through Friday from 7:00 am–6:00 pm.

Teacher hours during summer: 30-40 hours a week

Flex-hours: 25-30 hours a week

We look forward to receiving your application.

"Train a child in the way he should go, and when he is old he will not turn from it." Proverbs 22:6 n

After School Program Job Description

This position is responsible for leading students toward the fulfillment of their potential for intellectual, social, physical and spiritual development. The teacher will oversee and conduct the teaching and care of children in their assigned classroom. The teacher will supervise assistant teachers, classroom parent volunteers, and other volunteers assigned to their classroom.

Job requirements including, but, not limited to, the following:

1. Be at least 18 years of age
2. Have a high school degree or equivalent education
3. Have at least one year of experience working with children and/or a certificate in early childhood education or currently working towards the completion of one
4. Maintain current CPR and First Aid Training status and continuing education requirements in accordance with State regulations.
5. Be mentally and physically capable of caring for a large group of children in a classroom
6. Possess a strong work ethic, be punctual, and have minimal absences
7. Have an awareness of the unique needs of young children and have appropriate expectations of their abilities
8. Be able to kneel, bend, squat, lift, push, pull, and carry children up to 70lbs
9. Be available for full-time (during summer) employment and available to work as late as 6:10 pm
10. Have dependable transportation

REQUIRED EXPECTATIONS

Including, but not limited to, the following:

1. Set a Christian example through worship, witness and prayer.
2. Plan, carry out, and assess developmentally appropriate activities and experiences in accordance with accepted practices of Early Childhood curriculum. Provide a monthly overview for the center supervisor to review.
3. Performs the daily routines for the classroom including lesson preparation with daily schedule planning, parent consultation, material preparation, children's attendance and performance records.
4. Ensures that room is maintained in a neat, organized and safe manner.
5. Ensure the safety and well-being of each child by responding to their emotional, social, and physical needs, as well as their educational needs
6. Utilize developmentally appropriate practice and best practice methods at all times
7. Be a positive role model for all caregiving staff and children
8. Be warm and nurturing with children
9. Engage children in activities and play that stimulates their development
10. Appropriately supervise children while keeping them safe at all times
11. Assist children with homework completion
12. Establish a professional level of rapport with each family to provide quality care and friendly service
13. Manage a large group of children utilizing appropriate classroom management techniques
14. Serve snacks to children and clean up the preparation and eating areas afterward
15. Interact with parents daily and speak with them about their child(ren)
16. Maintain a professional self-image and project the values of the organization at all times
17. Attend regular teacher training and curriculum planning meetings on a monthly basis with the TFRC KZ staff.
18. Provides guidance and direction to support staff in the classroom whether it be a Teacher's Aide, Assistant or Co-Teacher, providing input on these staff evaluations.

Application for Employment

**Twin Falls Reformed Church
Kids' Zone Preschool
& Child Care**
1631 Grandview Dr. N.
Twin Falls, ID 83301
(208) 733-6128
(208) 733-7405 -fax

Instructions: Complete all necessary information. You may be asked to provide additional information on another form. *Please print.*

Name _____

Phone () _____

Address _____

City/State/Zip _____

Position applied for _____ Email _____

Special training for skills that would be of special benefit in the job for which you are applying:

Have you been convicted of a criminal offense or released from prison?

Yes No If yes, explain.

Due to the nature of our ministry we have a responsibility to protect our families and staff. A criminal history background check through Health & Welfare will be completed upon hire.

Are you legally eligible for employment in the United States? Yes No (If yes, proof is required)

For Official Use Only

Applicant # _____

Employee # _____

Hire Date _____

Position _____

Rate _____

Notes: _____

Personal Statement of Faith

Background Check

Applicant Reference Check

Employee Information

CPR & First Aid

Church/Community Involvement

What church do you attend regularly? _____

Member: Yes No # of Years? _____ Denomination _____

Church/Community Involvement: List activities, leadership positions, volunteer work, etc. that you participate in on a regular basis.

Education Background

School	Name and Address of school	Course of study	Did you graduate?	Degree or diploma
High School			Yes <input type="checkbox"/> No <input type="checkbox"/>	

College			Yes <input type="checkbox"/> No <input type="checkbox"/>	
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Graduate School			Yes <input type="checkbox"/> No <input type="checkbox"/>	
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Early Childhood Education—training, classes, ect.			Yes <input type="checkbox"/> No <input type="checkbox"/>	
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Professional References

Place a (✓) by the employer(s) you **do not** want us to contact. List your most recent employer first.

1. Employer _____ Address _____
 Phone (_____) _____
Job Title _____ Supervisor _____
Date Employed: from _____ to _____ Hourly rate/salary: starting _____ final _____
Work Performed _____ Reason for Leaving _____
2. Employer _____ Address _____
 Phone (_____) _____
Job Title _____ Supervisor _____
Date Employed: from _____ to _____ Hourly rate/salary: starting _____ final _____
Work Performed _____ Reason for Leaving _____
3. Employer _____ Address _____
 Phone (_____) _____
Job Title _____ Supervisor _____
Date Employed: from _____ to _____ Hourly rate/salary: starting _____ final _____
Work Performed _____ Reason for Leaving _____

Personal References (other than family or previous employers)

1. **PASTOR or CURRENT SPIRITUAL LEADER (e.g., Bible study leader)**
Name _____ Phone (_____) _____
Address _____ City/State/Zip _____
In what capacity have you known this individual? _____
Length of acquaintance _____ yrs Email address _____
2. **PERSONAL REFERENCE**
Name _____ Phone (_____) _____
Address _____ City/State/Zip _____
In what capacity have you known this individual? _____
Length of acquaintance _____ yrs Email address _____
3. **PERSONAL REFERENCE**
Name _____ Phone (_____) _____
Address _____ City/State/Zip _____
In what capacity have you known this individual? _____
Length of acquaintance _____ yrs Email address _____

Essay Questions Please answer on a separate sheet of paper.

1. Tell us about your faith, including how you became a Christian.
2. Why do you wish to work at TFRC Kids' Zone Preschool & Child Care?
3. What is your philosophy of discipline?
4. Describe your strengths and special interests.
5. Share why a parent would love to have their child in your classroom.

Statement of Faith "THE APOSTLES CREED"

I believe in God, the Father almighty, maker of heaven and earth;

And in Jesus Christ, his only Son, our Lord; who was conceived by the Holy Ghost, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, dead, and buried. He descended into hell. The third day he rose again from the dead. He ascended into heaven, and sitteth on the right hand of God the Father almighty. From thence he shall come to judge the quick and the dead.

I believe in the Holy Ghost, the holy catholic Church*, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting. Amen.

**meaning the universal Christian church--all believers in Jesus Christ*

Our Beliefs

We believe in one God, revealed as Father, Son, and Holy Spirit. God is the creator of all and ruler of the universe. God, our perfect heavenly Father, loves and cares for all of us. *Deuteronomy 6:4, Genesis 1:1, Genesis 1:31, Colossians 1:16-18.*

We believe that we have sinned deliberately choosing not to follow God's will thereby breaking our relationship with God. *Romans 3:23.*

We believe that God, by grace alone, provides a relationship with Himself through the life, death, and resurrection of His Son, Jesus. Jesus is Savior to all who believe in Him. *Romans 5:8-11, I Peter 3:18, John 3:16.*

We believe that God sent us the Holy Spirit to empower us to live more like Jesus Christ. *Romans 5:5.*

We believe that as children of God, we are promised eternal life with God in heaven. *John 14:1-3.*

We believe that the Church is the spiritual body of believers in Christ whose purpose is doing God's will. *Ephesians 5:25, I Corinthians 1:2.*

We believe that the Bible was written by persons inspired by God and is the record of God's revelation of Himself to us. It is our ultimate authority for our faith and living. *II Timothy 3:16.*

Signature	I affirm my personal agreement with Twin Falls Reformed Church Statement of Faith.	
	Printed Name _____	Date _____
	Signature _____	



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Tiffany Eden, Preschool & Child Care Director

CONFIDENTIAL - PERSONAL REFERENCE

(Pastor or Current Spiritual Leader (e.g., Bible Study Leader))

Thank you for agreeing to complete this reference form on my behalf. Upon completion, please send it to the school at the above address.

Name of Applicant (Print) _____ Date _____

1. How long have you known the applicant and what is your relationship to him/her? _____

2. Please comment on the following areas: spiritual depth, love of children, personality, and adjustment to new circumstances.

3. Describe briefly the best qualities and abilities of the applicant. _____

4. Describe briefly the areas the applicant may need to improve. _____

5. Please comment (favorably or unfavorably) on any other area not mentioned in regard to the applicant for employment at our school. _____

Employer Name _____ Telephone _____

Signature _____ Date _____



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Tiffany Eden, Preschool & Child Care Director

CONFIDENTIAL - SUPERVISOR REFERENCE

(Recent Supervisor)

Thank you for agreeing to complete this reference form on my behalf. Upon completion, please send it to the school at the above address.

Name of Applicant (Print) _____ Date _____

1. How long have you known the applicant and what is your relationship to him/her? _____

2. Please comment on the following areas: spiritual depth, love of children, personality, and adjustment to new circumstances.

3. Describe briefly the best qualities and abilities of the applicant. _____

4. Describe briefly the areas the applicant may need to improve. _____

5. Please comment (favorably or unfavorably) on any other area not mentioned in regard to the applicant for employment at our school. _____

Employer Name _____ Telephone _____

Signature _____ Date _____